Regular Meeting
Town of Watertown Planning Board
September 4, 2012

Member Present: Tom Boxberger, Co-Chair
Jim Smith, Co-Chair
Pam Desormo
Terry MacAdam
Randy Vaas

Mr. Boxberger called the rescheduled regular meeting of the Town of Watertown Planning Board to order at 7:00 p.m.

Motion 76-12: Motion by Mr. Smith, seconded by Mr. MacAdam to accept the minutes of the August 6, 2012 meeting as written and distributed.

Ayes All: Motion Carried.

Public Hearing – Mike Lundy – Lundy Development & Property Management, LLC – 2 Lot Subdivision for the Property of the Fraternal Order of the Eagles – 19260 US Route 11 – Tax Map #91.05-1-18.

Legal notice was published in the newspaper and evidence that adjacent property owners were notified.

The public hearing was opened at 7:02 p.m. No one from the public wished to speak. The public hearing was closed at 7:02 p.m.

Public Hearing – Mike Lundy – Lundy Development & Property Management, LLC – Site Plan – Lot #11 – Eagle Beverage – Industrial Park.

Legal notice was posted in the newspaper.

The public hearing was opened at 7:03 p.m. No one from the public wished to speak. The public hearing was closed at 7:03 p.m.

Public Hearing – Mike Lundy – Lundy Development & Property Management, LLC – Site Plan – Lot #12 – Spec Building – Industrial Park.

Legal notice was posted in the newspaper.

The public hearing was opened at 7:04 p.m. No one from the public wished to speak. The public hearing was closed at 7:04 p.m.

Subdivision – Mike Lundy – Lundy Development & Property Management, LLC – 2 Lot Subdivision – 19260 US Route 11 – Property of the Fraternal Order of the Eagles.

Pat Scordo, GYMO, presented updated plans for a 2 lot subdivision for the Property of the Fraternal Order of the Eagles, 19260 US Route 11. Discussion followed.

Motion 77-12: Motion by Mrs. Desormo, seconded by Mr. Boxberger to grant a 2 lot subdivision for the land of the Trustees of the Fraternal Order of the Eagles located at 19260 US Route 11, Tax Map #91.05-1-18, File #2012-052, dated 8/15/12, Drawing #SU101, Parcel #1 consisting of 1.106 acres, Parcel #2 consisting of 2.331 acres, conditional upon satisfactory review of lot descriptions.

Ayes All: Motion Carried.

Subdivision – Don Phillips – 2 Lot Subdivision – 24884/88 NYS Route 126 – Tax Map #83.15-3-15.1.

Don Phillips presented plans for a 2 lot subdivision at 24884/88 NYS Route 126, Tax Map #83.15-3-15.1. Discussion followed.

Motion 78-12: Motion by Mr. Boxberger, seconded by Mr. Smith to schedule a public hearing for Don Phillips, 24884/88 NYS Route 126, Tax Map #83.15-3-15.1 for a 2 lot subdivision for Monday, October 1, 2012 at 7:00 p.m.

Ayes All: Motion Carried.

Subdivision – Ellie Barker – 2 Lot Subdivision – 16444 US Route 11 – Tax Map #100.08-1-3.

Robert Busler, on behalf of Ellie Barker, presented proposed plans for a 2 lot subdivision. An application, lot descriptions, and SEQRA were submitted. The application fee needs to be submitted. Discussion followed.

Motion 79-12: Motion by Mr. Boxberger, seconded by Mr. Vaas to schedule a special meeting of the Town of Watertown Planning Board for Monday, September 17, 2012 at 10:00 a.m.

Ayes All: Motion Carried.

Motion 80-12: Motion by Mr. Boxberger, seconded by Mr. Smith to schedule a public hearing for the Ellie Barker 2 lot subdivision located at 16444 US Route 11 for Monday, September 17, 2012 at 10:00 a.m.

Ayes All: Motion Carried.

Subdivision – Don Davidson (Evergreen Family FLP) – Subdivision for Financing Purposes – Davidson Collision Repair Center – 18439 US Route 11 – Tax Map #90.12-1-13.3.

Robert Busler, on behalf of Don Davidson (Evergreen Family FLP) presented proposed plans for a 2 lot subdivision at Davidson Collision Repair Center, 18439 US Route 11, Tax Map #90.12-1-13.3. Lot descriptions and a completed application were submitted.

Motion 81-12: Motion by Mr. Boxberger, seconded by Mr. Vaas to schedule a public hearing for the Evergreen Family FLP 2 lot subdivision for Monday, September 17, 2012 at 10:00 a.m.

Ayes All: Motion Carried.

Subdivision – Mike Robare – 3 Lot Subdivision – Spring Valley Drive – Tax Map #91.06-1-2.1.

Mike Robare presented proposed plans for a 3 lot subdivision on Spring Valley Drive, Tax Map #91.06-1-2.1. An application was submitted. The application fee, SEQRA, and lot descriptions need to be submitted. Discussion followed.

Motion 82-12: Motion by Mr. Vaas, seconded by Mr. Boxberger to schedule a public hearing for a 3 lot subdivision for Mike Robare, Spring Valley Drive, Tax Map #91.06-1-2.1 for Monday, September 17, 2012 at 10:00 a.m.

Ayes All: Motion Carried.

Site Plan

Mike Lundy – Lundy Development & Property Management, LLC – Site Plan Lot #11 – Eagle Beverage – Industrial Park.

Mike Lundy submitted a completed application and updated plans for site plan on Lot #11 for Eagle Beverage in the Industrial Park. These plans are different from the plans submitted for Lot #11 at the August 6, 2012 meeting. Recommendations from the Jefferson County Department of Planning dated 8/30/12 were submitted (**Attachment #1**). Discussion followed regarding parking regulations. Elevations and a updated site plan including proposed lighting and proposed vegetation need to be submitted prior to September 17, 2012.

Motion 83-12: Motion by Mr. MacAdam, seconded by Mr. Boxberger to schedule a public hearing for Monday, September 17, 2012 at 10:00 a.m. for site plan for Eagle Beverage, Lot #11 in the Industrial Park.

Ayes All: Motion Carried.

Site Plan – Mike Lundy – Lundy Development & Property Management, LLC – Lot#12 – Industrial Park.

No action was taken on this project.

Site Plan – Dan Gill – Atomic Signs – Proposed Signage for GNC – 21864 NYS Route 3 – COR Plaza.

No one was present.

Site Plan – Inkwell Graphics – Proposed Signage for Hair Salon – US Route 11 – 19033 US Route 11.

Elizabeth Shampoe presented proposed signage for a hair salon at 19033 US Route 11. Discussion followed.

Motion 84-12: Motion by Mr. Boxberger, seconded by Mr. MacAdam to authorize the Zoning Officer to issue a sign permit to Elizabeth Shampoe for the hair salon located at 19033 US Route 11.

Ayes All: Motion Carried.

Site Plan – Guilfoyle Ambulance – Faichney Drive (Former Sherwood Medical/Covidien, Inc Building) – Preliminary Discussion on Expansion Project in the Town of Watertown.

Pat Scordo, GYMO, presented a proposed expansion project for Guilfoyle Ambulance on Faichney Drive. This project is primarily in the City of Watertown. There is a small parking section which is located in the Town of Watertown which needs some grading work. A submission will be made to the City Planning Board on September 11, 2012 on this project and Mr. Scordo wanted to see what the Town's thoughts were. Discussion followed.

Motion 85-12: Motion by Mr. Boxberger, seconded by Mr. Smith that the Town of Watertown Planning Board waive any requirements of site plan review since the Guilfoyle Ambulance building property located on Faichney Drive lies entirely within the City limits. The property and the development in the Town are insignificant consisting of a driveway and modifications to the driveway. As a request, The Town of Watertown Planning Board would appreciate it if the City of Watertown Planning Board would consider landscaping and lighting issues is consistent with the Town of Watertown.

Ayes All: Motion Carried.

Site Plan – Main Street Salon – 18849 US Route 11 – Sign Review.

Patty Clark presented proposed signage for a hair salon at 18849 US Route 11. A completed application was submitted. A color rendered drawing needs to be submitted. Discussion followed.

Motion 86-12: Motion by Mr. Boxberger, seconded by Mrs. Desormo that the Town of Watertown Planning Board authorize the Zoning Officer to issue a sign permit for Main Street Salon at 18849 US Route 11. The building sign is to be a maximum of 2' in height and 16' in width. The sign will be internally lit and green, white, red, and black, conditional upon receipt of a color rendered drawing and logo for the door and windows.

Ayes – 3
Abstention – 1: Motion Carried.

Mr. Boxberger requested that email reminder for the special meeting on Monday, September 17, 2012 at 10:00 a.m. is sent to all board members.

Mr. Boxberger stated that he will pick up all the community surveys that have been returned and review who has expressed an interest in helping out and will forward the information to Jeannie to be electronically calculated. Once a list has been compiled, a request will be sent to the Town Board to form an official committee and hopefully meetings will start in October.

Motion 87-12: Motion by Mr. MacAdam, seconded by Mr. Boxberger to adjourn the meeting at 8:15 p.m.

Ayes All: Motion Carried.

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Susan Burdick
Secretary