TOWN OF WATERTOWN
REGULAR MEETING
MUNICIPAL BUILDING
OCTOBER 6, 2011

TOWN BOARD MEMBERS

JOEL R. BARTLETT, SUPERVISOR – STEPHEN L. RICH, COUNCILMAN – PAUL V. DESORMO, COUNCILMAN – DAVID D. PROSSER, COUNCILMAN – EDWARD R. SMITH, COUNCILMAN

Supervisor Bartlett opened the meeting at 7:00 PM and called for a roll of members present. All members were present with the exception of Councilman Desormo. Legal Counsel Joseph W. Russell was present.

MOTION # 109

Supervisor Bartlett moved to adopt the minutes of the September 8, 2011 Regular Meeting. Councilman Smith seconded.

Ayes All

Supervisor Bartlett opened the floor to the public.

Mr. Dale Maitland, spoke representing his mother. Mrs. Maitland owns property on Brookside Drive, and is in the process of selling some of it to the town for the purpose of correcting the town right of way. Mr. Maitland stated that his mother could not afford the expense of obtaining an attorney to review the abstract and represent her at the closing.

Supervisor Bartlett, with the agreement of the Town Board, stated that the town attorney would represent Mrs. Maitland and the Town in the transaction.

No one else chose to address the board, therefore, Supervisor Bartlett closed the privilege of the floor.

Town Clerk's Correspondence:

A letter from Mrs. Jean Monroe regarding the cemetery on Ridge Road. She stated the cemetery needed mowing more often, and the fence repaired.

Supervisor Bartlett acknowledged receipt of the town clerk's report for the month of September 2011. He also acknowledged receipt of the Town of Watertown Ambulance report for the month of September.

MOTION # 110

Supervisor Bartlett called for a special meeting to be held Thursday October 20, 2011, at the Town of Watertown Municipal Building, for the purpose of conducting a Fiscal Year 2012 budget workshop. At that time a public hearing will be held for the two proposed local laws, and any other business that might come before the board.

Councilman Prosser seconded.

Ayes All

MOTION # 111

Supervisor Bartlett introduced proposed Local Law No. 9 of the Year 2011. A Local Law to override the tax levy limit established by Section 3-C of the New York State General Municipal Law. A public hearing on the matter will be held at 7:00 PM, October 20, 2011, at the Town Municipal Offices, 22867 County Route 67, Watertown, NY 13601.

The motion was seconded by Councilman Rich.

Ayes All

MOTION # 112

Supervisor Bartlett introduced proposed Local Law No. 10 of the Year 2011. A local law to amend Chapter 107 of the Code of the Town of Watertown – Zoning. A public hearing on the matter will be held 7:00 PM, October 20, 2011 at the Town Municipal Offices. 22867 County Route 67, Watertown, NY l3601

Councilman Prosser seconded.

Ayes All

MOTION # 113

WHEREAS, the Town Council is in receipt of the final pay request submitted by Amstar of Western NY for infrastructure improvements on Water District No. 3 and 4 capital improvement project No. 2007-116, in the amount of $13,200.00, and

WHEREAS, the town engineer has certified to this board that the project has been satisfactorily completed and has submitted the necessary close out documents and recommends final payment and acceptance of the certificate of completion.

THEREFORE BE IT RESOLVED, final close out payment in the amount of $13,200.00 is hereby authorized.

Councilman Rich seconded.

Ayes All

MOTION # 114

WHEREAS, all municipalities including the Town of Watertown, have the power and authority to agreement for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment with or without operators, with other municipalities, and

WHEREAS, all municipalities including the Town of Watertown have the authority and power to borrow or lend materials and supplies to other municipals, and

WHEREAS, it is hereby determined that the Towns of Watertown and other municipalities have machinery and equipment which is not used during certain periods, and

WHEREAS, it is determined that the Town of Watertown and other municipalities often have materials and supplies on hand not immediately needed, and

WHEREAS, it is determined that municipalities may avoid the necessity of purchasing certain needed equipment and materials thereby saving taxpayers money, and

WHEREAS, it is the intent of the Town of Watertown to give the Highway Department Head the authority to enter into renting, exchanging, borrowing or lending or maintaining arrangements with the person serving in similar capacities in other municipalities without the approval of the Town of Watertown Council prior to making each individual arrangements, and

WHEREAS, a standard agreement (attached as Exhibit A) has been prepared and expected to be adopted in other municipalities and placed into effect and will grant the person holding the comparable position to that of the Highway Department Head authority to make similar arrangements, and

WHEREAS, it is determined that it will be in the best interests of the Town of Watertown to be a party to such shared service arrangements.

THEREFORE BE IT RESOLVED, the Chief Executive Officer of the Town of Watertown is hereby authorized to execute on behalf of the Town of Watertown, the attached Shared Highway Service Agreement.

Supervisor Bartlett moved the foregoing resolution and Councilman Rich seconded.

Discussion took place regarding the intent of the resolution and the depletion of materials, including sand and salt which may deplete the Town of Watertown's supply.

Ayes All

Supervisor Bartlett introduced the full Environmental Assessment Form regarding the Water and Sewer District Extensions and Zone Amendments. He further asked if any of the board members had any questions or additions to the EAF.

MOTION # 115

Supervisor Bartlett offered a motion to accept Part I of the EAF as prepared and submitted relative to the senior assisted living centers water district extension and zoning designations.

The motion was seconded by Councilman Prosser.

Ayes All

MOTION # 116

Supervisor Bartlett offered a motion to declare the Town of Watertown Town Council as lead agency for seeker purposes and request that the attorney forward copies to all other involved agencies.

Councilman Prosser seconded.

Ayes All

MOTION # 117

Supervisor Bartlett offered a motion to adopt a resolution as it pertains to the proposed extension of Water District # 4 to facilitate the Samaritan Assisted Living Facility, scheduling a public hearing to be held the tenth day of November 2011 at the Town Municipal Offices. 22867 County Rt 67, Watertown, NY l3601

Councilman Prosser seconded.

Ayes All

MOTION # 118

Supervisor Bartlett moved to adopt a resolution relative to the extension of Sewer District # 4, scheduling a public hearing to be held the tenth day of November 2011 at the Town Municipal Offices, 22867 County Route 67, Watertown, NY l3601.

Councilman Smith seconded.

Ayes All

MOTION # 119

A purchase and sale agreement prepared by Joseph W. Russell, town attorney, was presented to the board, for the purchase of certain property owned by Mrs. Darlene Maitland and to be purchased by the Town of Watertown. (an approximately 1.529 acre parcel of vacant land situate on the South side of County Route 67 "Brookside Drive" in the Town of Watertown, Jefferson County, New York and identified on the latest completed assessment roll for the Town of Watertown as a part of tax parcel number 91.00-1-22 and more particularly described on Exhibit "A" attached hereto and made a part hereof. The purchase price to be paid by Purchaser for the property in the sum of Eleven Thousand and 00/100 Dollars "$11,000.00 plus legal fees.

Therefore Supervisor Bartlett offered a motion to execute the agreement on behalf of the Town of Watertown. Seconded by Councilman Rich.

Discussion: Councilman Smith suggested that the town having used the property for several years should pay a rental fee for that use. Mr. Russell stated that the town could not pay additional monies for rental or usage fees. Supervisor Bartlett suggested that the Maitland's could present to Mr. Roger Tibbetts, Town Assessor, and/or the grievance board a case to reduce the amount of future taxes.

Supervisor Bartlett moved to amend the motion to include authorization and sign all closing documents as prepared. Councilman Prosser seconded the amendment.

A motion to adopt the amendment to the motion.

Ayes All

On the motion to adopt as amended.

Ayes All
Councilman Smith No

MOTION # 120
Supervisor Bartlett moved to pay the following abstracts as audited.

General Voucher	#	243	to	243	Total	$ 634.03
Spec. Dist. Voucher.	#	73	to	73	Total	$ 54,289.44
General Vouchers	#	244	to	271	Total	$ 26,549.98
Highway Vouchers	#	177	to	195	Total	$ 26,530.74
Spec. Dist Vouchers.	#	74	to	79	Total	$92,977.99

Councilman Smith seconded.

Ayes All

Supervisor Bartlett recalling the letter from Mrs. Monroe regarding the condition of the Huntingtonville Cemetery, particularly the fence, which has been fixed several times in the past. Supervisor Bartlett asked Mr. Maguire to look around to determine costs to find something appropriate to replace the present fence.

Old Business:
Supervisor Bartlett provided an update on the statue of the proposed Northeast Water District. The appraiser is presently working on the appraisals.

Councilman Prosser asked for the status of the appraisal on the Lettier Tract. Supervisor Bartlett stated that he had a conversation with the appraiser and asked for some revisions excluding the laterals.

Upon Councilman's request, Supervisor Bartlett responded that the town needed to establish a pilot agreement for the two housing projects before engineering work could be started on the expansion of the sewer district.

MOTION # 121
Councilman Prosser moved to adjourn the meeting at 7:40 PM. Supervisor Bartlett seconded.

Ayes All

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Catherine M. Rich, Town Clerk