TOWN OF WATERTOWN
REGULAR MEETING
MUNICIPAL BUILDING
APRIL 14, 2011

TOWN BOARD MEMBERS

JOEL R. BARTLETT, SUPERVISOR – STEPHEN L. RICH, COUNCILMAN – PAUL V. DESORMO, COUNCILMAN – DAVID D. PROSSER, COUNCILMAN – EDWARD R. SMITH, COUNCILMAN

Councilman Desormo offered a prayer and Supervisor Bartlett led the Pledge of Allegiance.

Supervisor Bartlett brought the meeting to order at 7:00 PM and called for a roll of members present. All members were present. Legal Counsel Joseph W. Russell was present.

MOTION # 42
Supervisor Bartlett moved to accept the minutes of the March 10, 2011 Regular Meeting as presented. Councilman Prosser seconded the motion.

Ayes All

Mr. Jeff Parker spoke about the Barker property on outer Washington St. He described the abandoned vehicles and other junk on the property. He offered the Board some pictures of the property. He would like the town to order it to be cleaned up.

Mr. Charles Dillon and Chad Green spoke on behalf of the Watertown Fire Department. They asked for some financial help in the amount of $2,500.00 to reconstruct the softball field located on the Fire Department property. Supervisor Bartlett stated that the town had set aside that amount last year, and that those funds are available.
Mr. Dillon also spoke on the hydrant system in the town. There is a computer program that maps the hydrants, which would be beneficial to the fire department as well as the water department. He spoke about two types of programs that are available. Supervisor Bartlett suggested that the Fire Department look into Rural Water Association and New York Leak Detectors. They both have mapping systems.

No one else chose to speak during the open session and Supervisor Bartlett closed the floor.

Supervisor Bartlett acknowledged receipt of the town clerk and the ambulance reports for the month of March.

MOTION # 43
WHEREAS, the Disabled Persons Action Organization has re scheduled its Fall Broadway Show which is now scheduled for April 29th. At the Dulles State Office Building, and
WHEREAS, the D.A.P.O. has requested a grant of Town Bed Tax Revenues to underwrite promotional costs associated with promoting the performance in the amount of $2,500.00, and
WHEREAS, these performances have proved to attract visitors from the area and provide a source of advertising for the Town of Watertown, and
WHEREAS, funds are available in the 2011 budget for such underwriting of tourism and promotion expenses.
THEREFORE BE IT RESOLVED, the Town of Watertown Council hereby authorizes a grant of $2,500.00 of Town Bed Tax Revenues to the D.P.A.O. for the purpose of underwriting the organizations promotional and advertising costs for the event.

Supervisor Bartlett moved the foregoing resolution and Councilman Desormo seconded.

Ayes All

MOTION # 44

WHEREAS, by resolution dated November 4, 2010 this Board accepted dedication of a 50' wide road running from Washington Street a distance of 1,400 feet to service the first phase of the Washington Summit development which dedication was contingent upon certain matters to be addressed by Washington Summit Associates, LLC, and

WHEREAS, Washington Summit Associates, LLC has now satisfied the contingencies, the dedication is complete and it is necessary for this Board to establish the official name of the dedicated public road.

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Watertown as follows:

1. The foregoing recitations are incorporated herein and made a part of this Resolution as if fully set forth hereafter.
2. The road running from Washington Street a distance of 1,400 feet into the Washington Summit Development, Phase 1 and ending at a hammerhead turnaround shall bear the name Summit Drive, and the Supervisor shall notify the County 911 Office of said name designation.

This Resolution shall take effect immediately.

A motion to adopt the foregoing order was made by Supervisor Bartlett and seconded by Councilman Prosser.

Ayes All

MOTION # 45

WHEREAS, 34 and Company Inc. has submitted a pay request for final payment No. 4 in relation to completed work on Contract No. 2 Electrical, Sewer District No. 2 Capital Improvement Project. And

WHEREAS, the Town Engineer has certified that all work has been complete and is compliant with the terms and conditions identified in Contract No. 2, Sewer District No. 2 Electrical, and has further certified a certificate of substantial completion of the contracted work.

THEREFORE BE IT RESOLVED, the final pay request No.4 submitted by 34 & Co. Inc. in the amount of $3,950.70 is hereby authorized and be it further resolved that the certificate of completion for the electrical contract is hereby accepted and the execution of said certificate by the Supervisor on behalf of the district is hereby authorized.

A motion to adopt the foregoing order was made by Supervisor Bartlett and seconded by Councilman Rich/

Ayes All

MOTION # 46

WHEREAS, Bernier Carr and Associates, the Town Engineers for the construction and relocation of certain Water District No. 1 infrastructure along N.Y.S. Rt. 12 F (outer Coffeen Street Road) has submitted an amendment to the contract for engineering services which details the costs for additional services beyond the initial basic map plan and report previously authorized by this Board, and

WHEREAS, the total engineering cost for design, contract award and other associated fees (attached as exhibit A) shall not exceed $51,260.00 for this project.

THEREFORE BE IT RESOLVED, the Supervisor is hereby authorized to execute said amendment to the fee for service agreement between Bernier, Carr and Associates on behalf of the Administrators of Water District No. 1.

Supervisor Bartlett moved the foregoing resolution and Councilman Prosser seconded.

Ayes All

Supervisor Bartlett read the findings of the EAF and asked if any of the Board members had any comments or changes to the document.

MOTION # 47

WHEREAS, THE Town of Watertown has undertaken certain steps in connection with the installation of approximately 1,650 lineal feet of new 8" ductile iron pipe to replace a problematic section of older cast iron main that requires routine repairs along NYS Route 12F in the Town of Watertown, and

WHEREAS, at a regular meeting of this Board held on March 10, 2011, Part1 of a long form Environmental Assessment Form("EAF") was duly accepted for filing by this Board as prepared by the Town Engineer, a Resolution was duly adopted be which this Board declared itself lead agency and directing the Town Attorney to circulate Part 1 of the EAF to involved agencies identified in Part1 of the EAF and attached to this Resolution, and

WHEREAS, by letters dated March 11, 2011, the Town Attorney forwarded a copy of Part 1 of the EAF to the involved agencies as identified by this Board, and

WHEREAS, this Board has received the consent of such other identified involved agencies that this Board act as the lead agency for this project, and

WHEREAS, pursuant to 6NYCRR Part 617, this Board has reviewed Part 11 of the EAF to determine whether the project will have a significant effect on the environment, and

WHEREAS, pursuant to Article VIII of the Environmental Conservation law and the regulations adopted pursuant thereto by the Department of Environmental Conservation, to wit: 6NYCRR Part 617, this Board has determined that the action will not have a significant affect on the environment and will not cause a significant impact on the environment and therefore, the preparation of an environmental impact statement is not required.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Watertown as follows:

1. Based upon the examination of the EAF and the criteria set forth in 6 NYCRR Part 617, the Board makes the following findings.
   A. The proposed action constitutes a Type 1 action pursuant to 6 NYCRR Part 617 and this Board has previously determined that a coordinated review is appropriate.
   B. This Board has received the concurrence from the other involved agency as identified on the EAF that this Board act as lead agency for this project, this Board has received and considered the comments, if any, submitted by the other involved agency.
   C. No potentially significant adverse impacts on the environment are noted on the EAF, none are identified by any of the involved agencies and none are know to this Board.
   D. There will be no substantial adverse changed in existing air or water quality.
   E. There will be no hazard created to human health.
   F. There will be no substantial change in the use or the intensity of the use on the land.
   G. There will not be created a material conflict with the community's current plans or goals as officially adopted.
   H. None of the criteria listed in 6 NYCRR Section 617.11 will be present in the proposed project and no similar criteria will be present which will adversely impact on the environment.
2. The Negative Declaration attached to this Resolution is hereby adopted by the Board and the Town Clerk is hereby directed to file the same in a file readily accessible to the public.
3. The Clerk is directed to mail, by return receipt requested a copy of the determination of significance to each of the involved agencies.
4. The Clerk is directed to publish the determination of significance in the Environmental Notice Bulletin.
5. All subsequent notices concerning this project shall note that this Board has issued a negative declaration.
6. This Resolution shall take effect immediately.

Supervisor Bartlett moved the foregoing resolution and Councilman Rich seconded.

Ayes All

MOTION # 48

WHEREAS, Bernier Carr and Associates, the Town Engineer for the Sewer Districts No. 2 and 3 capital improvements projects has submitted a change order request in the amount of $22,490.00 relating to the need to rehabilitate 13 manholes within Sewer District No. 3, and

WHEREAS, the rehabilitation of these manholes accompanies smoke testing previously done to identify areas of surface water infiltration in the districts infrastructure, and

WHEREAS, funds are available in the Sewer District No. 3 Capital project budget to complete the rehabilitation of the manholes to eliminate surface water infiltration into the sewer system

THEREFORE BE IT RESOLVED, change order No. 2 for contract No. 1, Sewer District Flow diversion, in the amount of $22,490.00 is hereby authorized.

Supervisor Bartlett moved the foregoing resolution and Councilman Prosser seconded.

Ayes All

MOTION # 49

Supervisor Bartlett moved to pay the following abstracts as audited.

General Vouchers.	#	74	to	76	Total	$ 8,314.35
Highway Voucher.	#	54	to	54	Total	$ 16,508.25
Spec. Dist. Voucher.	#	23	to	23	Total	$ 1,627.75
General Vouchers.	#	77	to	102	Total	$ 21,885.22
Highway Vouchers.	#	55	to	80	Total	$ 18,166.91
Spec. Dist. Vouchers.	#	24	to	29	Total	$200,637.10

Councilman Desormo seconded.

Ayes All

Old Business:

Councilman Prosser asked Supervisor Bartlett if he had heard from the appraiser for the Lettiere Tract Water System. Supervisor Bartlett replied they have been in contact with each other and there is hope the appraisal will be done by the end of April.

Comments were made regarding the letter from Assessor Roger Tibbetts.

MOTION # 50

Councilman Prosser moved to adjourn the meeting at 7:39 PM. Councilman Desormo seconded.

Ayes All

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Catherine M. Rich, Town Clerk