TOWN OF WATERTOWN
REGULAR MEETING
MUNICIPAL BUILDING
JUNE 12, 2008

TOWN BOARD MEMBERS

JOEL R. BARTLETT, SUPERVISOR – STEPHEN L. RICH, COUNCILMAN
PAUL V. DESORMO, COUNCILMAN – DAVID D. PROSSER, COUNCILMAN
EDWARD R. SMITH, COUNCILMAN

Councilman Desormo offered a prayer and Supervisor Bartlett led the Pledge of allegiance.

Supervisor Bartlett opened the meeting at 7:00 PM and called for a roll of members present. All members were present. Legal Counsel Joseph W. Russell was present.

MOTION # 62
Supervisor Bartlett offered a motion to approve the minutes of the May 8, 2008 regular meeting as presented. Councilman Smith seconded.

Ayes All

Supervisor Bartlett opened the floor for public comments.

Tom Boxberger, Co-Chairman of the town planning board referred to a letter from Dudley Clark Breed Jr., Landscape Architect. Mr. Boxberger stated that the planning board has a unique opportunity to assist in developing the landscape along the new County Route 202 connecting Arsenal St. with Coffeen Streets. With the assistance of Dudley Clark Breed Jr., a vision for this new landscape will be facilitated through a planning/design charette. A round table discussion/planning consisting of Mr. Breed, the town planning board and the town board would be held to discuss three main topics. An analysis of the physical landscape, an analysis of development interests and to develop a vision for the roadway and site development. Mr. Boxberger suggested that this opportunity provides the town with a plan for development along the new landscape. He asked the town board to fund the cost of the work and the planning offered by the landscape architect in the amount of $5,250.00.

Supervisor Bartlett responded that a special meeting is planned for June 26, 2008 and he would prepare a resolution for the proposal at that time.

Mr. Robert Lamoreaux spoke regarding a property he owns on Rte 126 on the top of State Street Hill. He asked that the zoning on the property be changed to commercial to accommodate a new business he would like to start on the property. He further stated that the existing business on the site has been in operation since 1977 with no interruption of the business.
Supervisor Bartlett referred Mr. Lamoreaux to the town planning board.

Mr. Robert Boice, The county legislator representing the Town of Watertown asked that the county particularly the county highway superintendent be included in the proposed meeting with Mr. Breed and the town planning board regarding the conceptual plans for Route 202.

With no one else wishing to speak, Supervisor Bartlett closed the floor to the public.

Since no bids were received on the proposed automated water station, Supervisor Bartlett has asked the engineers to include the cost of constructing an automated water station in the costs of upgrading and repairing the water tower on the town site.

MOTION # 63
Supervisor Bartlett moved to schedule a special meeting of the Town Board

for Thursday, June 26, 2008 at the Town of Watertown Municipal Building, 22867 Co. Rt. 67, Watertown, NY 13601 at 7:00 PM. The purpose of the meeting will be to discuss the Paradigm Economics event center feasibility study, review and report. The motion was seconded by Councilman Prosser.

Ayes All

Town Clerk's correspondence: A letter from the Town of Watertown Volunteer Fire Department notifying the town that they will be renewing their liquor license. The effective date will be August 1, 2008 to July 31, 2010.

Supervisor Bartlett acknowledged receipt of the town clerk's report for the month of May 2008.

Petitions and Communications:

A letter was received from Mr. Raymond Koberger requesting that the sewer charges for his property be deducted from his water bill, since he used the water to fill his swimming pool and it did not go through the sewer system.

Supervisor Bartlett stated that the town board had made a decision not to reimburse residents at a previous meeting due to the several requests received.

MOTION # 64

Councilman Rich moved to award $1,000.00 of town bed tax revenues to the Town of Watertown Fire Department for the purpose of promoting their annual block dance on August 2, 2008. Councilman Desormo seconded.

Ayes All

A discussion took place regarding a delinquent water bill for the Renal Care of NNY. It was decided by board members that a letter should be sent to them requesting that they respond to the town board in writing with a plan to rectify the delinquent bill. The letter should also state that if a written plan was not received by July 10, 2008, their water service would be terminated effective July 12, 2008. Service would not be reinstated until all delinquent obligations were paid in addition to any late fees, water service hookups and disconnects. Additionally, a deposit equal to their three months bill will be charged and held until satisfactory payment of bills is demonstrated for 12 consecutive months.

Discussion took place regarding the extension of water to include the trailer park on Floral Drive. There would be no cost to the town and a master water meter would be installed and water charged to the owner of the trailer park. The owner has requested that he be allowed to purchase water meters through the town since the town could purchase them more reasonably. Legal counsel Joseph Russell said he would look into the ability of the town purchasing meters to sell to an individual.

Supervisor Bartlett moved to award the bid for the construction of Water District No. 1 water supply improvements, including the elevated water storage tank. The only bidder was Statewide Aquastore Inc. of East Syracuse, NY. All documentation has been received and the town engineers have certified the company and are recommending that the bid be awarded. The total amount of the bid is $1,008,875.00. Councilman Prosser seconded.

Councilman Rich reminded board members that a resolution had been passed about presenting resolutions to board members without a seven day notice of any resolution prior to the date of a vote by the town board.

Supervisor Bartlett withdrew the resolution and asked Mr. Russell to prepare a resolution for the June 26, 2008 special meeting.

Resolutions:

MOTION # 65

WHEREAS, Public Works Department employee Kevin Stevens has successfully completed the required 120 day provisional employment period, and

WHEREAS, the Public Works Superintendent recommends that Mr. Stevens be granted permanent full time employment status.

THEREFORE BE IT RESOLVED, that Public Works employee Kevin Stevens is hereby appointed to permanent full time status and is hereby eligible for all employee benefits associated with permanent full time status.

Supervisor Bartlett moved the foregoing resolution and Councilman Rich seconded.

Councilman Smith asked if Mr. Stevens has his CDL. Superintendent Serow stated that he did not. Mr. Smith asked if the board should vote on this motion or wait until Mr. Stevens had his CDL. Supervisor Bartlett stated that there is no written requirement requiring him to have this license.

Vote on the motion. Ayes All

MOTION # 66

WHEREAS, Public Works Department employee David Dehoff has successfully completed one year of employment with the department and has successfully completed all training requirements necessary for a wage grade increase, and

WHEREAS, the Public Works Superintendent recommends that Mr. Dehoff be promoted to the wage grade position of MEO-4.

THEREFORE BE IT RESOLVED, that Public Works employee David Dehoff is hereby promoted to the position of MEO-4 wage grade and a new hourly wage rate increase to the MEO 4 wage scale is authorized.

Supervisor Bartlett moved the foregoing resolution and Councilman Desormo seconded.

The vote on the motion was 4 in favor and 1 opposed, with Councilman Smith voting no.

MOTION # 67

WHEREAS, it is necessary to solicit for bids for the purchase of 6,000 cubic yards of sand material for winter highway department purposes.

THEREFORE BE IT RESOLVED, that a public notice and call for sealed bids is hereby authorized by this board under the terms as follows:

1.) All bids shall be submitted in a sealed envelope marked “sand bids”, to the Town Clerk’s Office, located at 22867 Co. Rte. 67, Watertown, NY 13601,
2.) All bids will be accepted up until 3:00 PM, Thursday, July 10, 2008
3.) Bids will be accepted with separate quotes for screened or unscreened material.
4.) The Town Council will open and review all bids at its July 10, 2008 meeting, which is held at 7:00 PM at the Town Municipal Offices, 22867 Co. Rte. 67, Watertown, NY 13601
5.) The Town Council reserves the right to refuse any or all bids submitted.

Supervisor Bartlett offered the foregoing resolution and Councilman Smith seconded.

Ayes All

MOTION # 68

WHEREAS, this board has engaged the services of Bernier, Carr & Associates, P.C. to prepare a certain map, plan and report for the construction of a water line along Jefferson County Route 2023 to provide improved flow and service to Water District No. 1, and

WHEREAS, the construction of the proposed water line is subject to compliance with the provisions of the State Environmental Quality Review Act and the regulations promulgated thereunder at 6 NYCRR, Part 617 9 (SEQR), and

WHEREAS, the Town Engineer, Bernier, Carr & Associates, P.C. has prepared and submitted to this board the proposed Part 1 of the Long Form Environmental Assessment Form ("EAF"), in connection with the construction of the water line.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Watertown as follows:

1. Part 1 of the EAF as prepared by the town engineers is hereby accepted for filing by this board and this board authorizes the Supervisor to sign Part 1 of the long form EAF on behalf of the Town of Watertown.
2. Part 1 of the Long Form EAF identifies New York State Department of Transportation, New York State Department of Health and New York State Department of Environmental Conservation as the other involved agencies in connection with the proposed water line and this board hereby declares itself to be lead agency for the purpose of conducting the SEQR review for the proposed Water District No. 2
3. The town attorney is hereby directed to circulate Part 1 of the Long Form EAF to the involved agencies identified on Part 1 of the EAF together with a notification that the Town of Watertown desires to serve as lead agency for the SEQR review and to request comments in connection therewith.
4. This resolution shall take effect immediately/

The foregoing resolution was offered by Supervisor Bartlett and seconded by Councilman Prosser.

Ayes All

MOTION # 69

WHEREAS, this board has engaged the services of Bernier, Carr & Associates P.C. to prepare a certain map, plan and report for the construction of certain improvements for Water District No. 4, and

WHEREAS, the construction of the improvements is subject to compliance with the provisions of the State Environmental Quality Review Act and the regulations promulgated thereunder at 6 NYCRR, Part 617 (SEQR), and

WHEREAS, the Town engineers, Bernier, Carr & Associates, P.C. has prepared and submitted to this board the proposed Part 1 of the Long Form Environmental Assessment Form ("EAF") in connection with the improvements to Water District No. 4

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Watertown, as follows:

1. Part 1 of the EAF as prepared by the Town Engineers is hereby accepted for filing by this board and this board authorizes the Supervisor to sign Part 1 of the Long Form EAF on behalf of the Town of Watertown.
2. Part 1 of the Long Form EAF identifies New York State Department of Transportation, New York State Department of Health and New York State Department of Environmental Conservation as the other involved agencies in connection with the proposed improvements to Water District No. 4 and this board hereby declares itself to be lead agency for the purpose of conducting the SEQR review for the proposed Water District No. 4 improvements.
3. The Town Attorney is hereby directed to circulate Part 1 of the Long Form EAF to the involved agencies identified on Part 1 of the EAF together with a notification that the Town of Watertown desires to serve as lead agency for the SEQR review and to request comments in connection therewith.
4. This Resolution shall take effect immediately.

Supervisor Bartlett offered the foregoing resolution and Councilman Rich seconded.

Ayes All

MOTION # 70

Supervisor Bartlett offered a motion to waive the rules for motion # 71 regarding prior distribution of resolutions to the board seven days in advance of voting. Councilman Rich seconded.

Ayes All

MOTION # 71

Supervisor Bartlett offered a motion authorizing the supervisor to execute on behalf of the Town Board, administrators of Water District No. 4, a certain lease agreement between the Town of Watertown and New Cingular Wireless PCS, LLC, according to the terms and conditions attached. Councilman Prosser seconded.

Ayes All

MOTION # 72

Supervisor Bartlett offered a motion to adjourn to executive session at 8:00 PM to discuss property acquisitions. Councilman Prosser seconded.

Ayes All

Supervisor Bartlett reconvened the regular portion of the meeting at 8:20 PM.

MOTION # 73

Supervisor Bartlett offered a motion to pay the following abstracts as audited.

General Voucher	#	145	to	145	Total	$ 548.63
Spec. Dist. Vouchers.	#	55	to	56	Total	$ 458.22
General Vouchers	#	146	to	178	Total	$ 73,245.48
Highway Vouchers	#	133	to	152	Total	$ 20,302.53
Spec. Dist. Vouchers.	#	57	to	69	Total	$ 142,982.95

Councilman Rich seconded the motion.

Ayes All

Old Business:

Councilman Prosser asked about the status of the search for water on the east side of Watertown. Public Works Superintendent Serow said that he had been working with the involved parties, and it is expected that the water driller will get on the site off Weaver Road sometime in the middle of July.

New Business:

Councilman Smith asked about the status of the porta-john laying on its side on the Dry Hill Road. Superintendent Serow said he would look into it.

MOTION # 74

Councilman Prosser moved to adjourn the meeting at 8:25 PM. Councilman Desormo seconded.

Ayes All

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Catherine M. Rich, Town Clerk